



The Gap State High School Parents' and Citizens' Association

General Meeting Minutes 10 October at 7:00pm JI Building														
Meeting open: 7:00pm														
Attendees: Sally Bourne, Glenda Johnson, Christiana Xu, Janelle Grace, Rachel Greig, Leigh Passfield, Kym Bierenbroodspot, Steve Williams, Erin Williams, Terri Bainbridge, Angela Windmill, David Nichols, Wendy Faulkner														
Guests: Cameron Drew, Lisa MacDermott														
Apologies: Penni Davidson, Anne McLauchlan														
MOTION	BUSINESS RAISED	ACTION												
Confirmation of the minutes of the previous general meeting														
Motion:	That the minutes of the previous meeting be accepted													
Moved:	Steve Williams													
Seconded:	Kym Bierenbroodspot													
Business arising from the minutes of the previous general meeting														
	• Wage increases enacted for all P&C staff • Pay \$700 for Senior Awards (19 Oct)													
Treasurer’s Report														
	Treasurer’s Report Balance Sheet (September) P&L for all Business Units (September) P&L for all Business Units YTD (9 months) 1. The tuckshop is showing a monthly loss of \$1429.14 and a YTD loss of 848.18. The monthly ratio of cost of goods to total income for the tuckshop is as below: <table><tr><td>Month</td><td>COG/Total income</td></tr><tr><td>Dec-2021</td><td>39.95%</td></tr><tr><td>Feb-2022</td><td>49.28%</td></tr><tr><td>Mar-2022</td><td>43.08%</td></tr><tr><td>Apr-2021</td><td>50%</td></tr><tr><td>May-2022</td><td>55%</td></tr></table>	Month	COG/Total income	Dec-2021	39.95%	Feb-2022	49.28%	Mar-2022	43.08%	Apr-2021	50%	May-2022	55%	
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Motion: Moved Seconded	<table><tr><td>Jun-2022</td><td>32.57%</td></tr><tr><td>Jul-2022</td><td>65.27%</td></tr><tr><td>Aug-2022</td><td>53.25%</td></tr><tr><td>Sept-2022</td><td>42.81%</td></tr></table>	Jun-2022	32.57%	Jul-2022	65.27%	Aug-2022	53.25%	Sept-2022	42.81%	
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The tuckshop was relocated to a new location, due to the old tuckshop having a vermin issue. Food was stolen from the tuckshop by some students. 2. The uniform shop shows a monthly loss of \$1,295.40 and a YTD profit of \$48,089.50. 3. Poparts, A4A, Shape had no business activity during Sept 2022. That the Treasurer’s Report be accepted Christiana Xu Kym Bierenbroodspot										
Principal’s Report - Anne McLauchlan (presented by Deptuy)										
Motion: Moved Seconded	- Fanfare video (for next meeting) - a fabulous performance. Well done to all involved - Email from Minister for Transport and Main Roads, unfortunately no cameras for outside the school yet. - Ski Trip – 2023 New Zealand for 48 students in the middle of the year (South Island) - \$3200 (5 days of skiing and accommodation – doesn't include lunches and hire gear). Putting out expression of interest soon. That we accept the proposal for a New Zealand Ski Trip in 2023. Christiana Xu Angela Windmill									
Motion: Moved Seconded	- Next Step Report – 80% response rate for survey. 89% engaged in training/education/working. Snapshot of what they are doing. - Uniform Policy update for 2023 – main changes will be Sports Uniform for APPs, Doc Martin low rise added to acceptable list, wording around nail length. That we accept the changes to the Uniform Policy for 2023 as per the draft v1.2 October 2022 Erin Williams Christian Xu									

Vandalism in toilets and students congregating in and around toilets in large groups. Also finding vapes in the cisterns. Parent (via email) asked about vape detection device for the toilets.

- Education is happening for Year 7s in APPs and Year 8 education around the effect and health risks.
- The school is proposing a trial policy around regulating toilet usage to help address vaping and vandalism.
- Rachel asked about the actual impact of detentions as part of this policy and what the escalation process is and whether these measures actually help.
- Kym asked about what students were given to do during a detention. Cameron Drew mentioned there was work done around school values and often the work depended on what had brought them to be at a detention in the first place. Kym wondered if rather than using suspension as one of the escalated consequences that community service around the school or a similar option might be helpful. A lot of kids are 'happy' to not go to school and don't see suspension as a 'consequence'.
- Wendy asked whether the rules were being enforced in the same way across the school and spoke of a situation that she knew of where a student wasn't immediately suspended for vaping (as per the policy) while others were. There needs to be commitment by the school and staff to the consistency of consequence across the board.
- Wendy was wondering whether there were other education programs and resources helping schools with the issue of vaping?

ACTION: The P&C to write and send a letter regarding vaping to Grace Grace.

Changes to timetabling (finishing times and sport)

- Proposed change of position on the timetable for assembly and connect on a Monday with another extra 10mins added totalling (50mins). There will be a teaching session after this followed by a 20min break (10mins shorter). Teachers will use the afternoon session for whole school 'non contact' time to meet in their teaching teams etc. The day would finish with the 20min break which essentially means that students could potentially finish at 1.30pm.
- Inter school model is changing and moving more towards a Gala Day model. This has influenced the change in timetabling. Students would no longer have sport on a Wednesday, with the school moving towards hosting Gala Days and Interhouse Carnivals along with what is already offered – swimming and athletics carnival, cross country and camps.
- Consequence for Tuckshop and Uniform Shop. Does it make sense to run the service on a Monday for just one break?
- Janelle wondered if we could we change the day from Monday? Monday afternoon seemed a little bit disjointed.

	ACTION: Further pursual and discussion for the meeting in November.	
P&C Executive Meeting summary		
	(see President Report)	
Correspondence received since the previous general meeting, inward and outward		
	• Jonty Bush – Community Update – Optus Customers (licences), Eco Forum at The Gap Primary School on 22 Oct, Housing Summit, Getting Storm Ready, Crisis Accommodation, • The Gap She Shed – invitation to participate in the Twilight Markets on 26 November – passed on to Executive for discussion • P&C Queensland email – Notice of AGM (14 Nov), World Teacher’s Day (28 Oct), Tuckshop Day (4 Nov), Compliance Workshop • Email from a concerned parent regarding snap chat videos of students vaping during school hours • Email from a parent regarding timetabling for 2023 – how do we help overcome timetabling issues? What are the issues? Funding, classroom availability, teacher supply? What viable solutions are there?	
Business arising from the correspondence – 5 min		
President’s Report – Leigh Passfield President		
	President’s Report • Helpers for the bar on 6 November for Headliners event. • Use of Building Funds – school proposed that we use \$17,000 for screen doors on the Tuckshop however the P&C would like to use the money to start the refurb of the toilets (B block or D block)? • Leigh will be stepping down from her role as President in 2023. ;-(So, we need to be looking for a new President!	
Subcommittee Report – A4A		
	No report Headliners Year 7 Welcome Evening – 24 February 2023 (Week 5)	
Subcommittee Report – PoPArts		
	No report. See meeting minutes from 4 October Senior Tula Concert THIS Friday 14 Oct Junior Tula Concert - Friday 11 Nov Art Showcase – 20, 21 and 23 October	

Motion:	Year 10 Drama Night - 31 October That the P&C approve the transfer of up to \$7000 to the school for half of the Apple computers for the Arts Department.	
Move Seconded	Erin Williams Steve Williams	
Subcommittee Report – SHAPE		
	No report	
Subcommittee Report – Student Support Parent Group (formerly PEG)		
Motion:	No report That all the subcommittee reports be accepted	
Moved Seconded	Christiana Xu Glenda Johnson	
Business Unit Reports		
Motion 1:	Uniform Shop Report August Addendum Girls shorts forecast 2023 Pullover v neck indent 2023 Boys shorts and trouser forecast Dec 22 – Jan 23 That the P&C approved the total amount of \$27, 500 for uniform indents to cover the December and New Year period.	
Moved Seconded	Angela Windmill Christiana Xu	
Motion:	Tuckshop Report 1. Assistance finding Barista candidates 2. Assistance finding volunteers to operate the tills at first break 3. Negotiate/formalise the equipment arrangement. Loan/Rent/Buy either from Teresa or elsewhere. 4. Request for authority to purchase equipment a. 3 tier trolley. Estimated cost \$300 b. Under bench racking. Estimated cost \$200 That the P&C approve the \$500	
Moved Seconded	Steve Williams Erin Williams Christiana asked that these approved items be put the items on the asset registers.	
Motion:	That the Uniform and Tuckshop Report be accepted	

Moved Seconded	Glenda Johnson Christiana Xu	
General Business		
	- Subject selection - why did some of the students not get the subjects for Year 11 that they had selected? There was no feedback on why? Disappointed students not able to do the subjects they want given their selected pathway. - Curriculum guides need to be easier to find on the website and easier to read and understand. When do we find out about subjects? Year 11s have found out just before the school holidays. Year 10 to come this term. Cameron Drew suggested that people with subject selection issues might like to contact Julie Rowe. - Approval for tree removal C block and grounds near JA hall - approval requests Approval request 1 (to be signed by Leigh) Approval request 2 (to be signed by Leigh)	
Motion:	That the P&C approve the removal of fourteen (14) trees around C block to prevent further structural damage to the building along with the removal of two (2) trees near the JA hall to prevent injury to pedestrians.	
Moved Seconded	Kym Bierenbroodspot Janelle Grace Can the school find a way to plant other trees to replace the ones being cut down.	
Motion:	Extend the meeting to 9.00pm	
Moved Seconded	Kym Bierenbroodspot Christian Xu	
Meeting close – 9.00pm		
NEXT MEETING: 14 November, 7:00pm, Venue: JI Building		
Signed:		
Rachel Greig (Secretary)		Date:
Signed:		
Leigh Passfield (President)		Date: