



The Gap State High School Parents' and Citizens' Association

General Meeting Minutes 13 June at 7:00pm Library		
Meeting open: 7:05pm Attendees: Rachel Greig, Leigh Passfield, Erin Williams, Janelle Grace, Glenda Johnson, Kym Bierenbroodspot, Anne McLachlan, Terri Bainbridge, Sally Bourne, Angela Windmill, Jacqui Edgar Guests: Apologies: Christiana Xu, David Nichols, Penni Davidson, Wendy M Presentation: Postponed until Week 1, Term 3 (Presentation on Wellbeing Hub 2#)		
MOTION	BUSINESS RAISED	ACTION
Confirmation of the minutes of the previous general meeting		
Motion: Moved: Seconded:	That the minutes of the previous meeting be accepted Spelling corrections and amendment regarding uniform discussion. Terri Bainbridge Kym Bierenbroodspot	
Business arising from the minutes of the previous general meeting		
	Promotion of the Building Fund – one email sent which we received \$1600 in response to so Leigh has asked for it to go out again soon.	
Treasurer's Report		
Motion: Moved: Seconded:	Treasurer's Report Balance Sheet (May) P&L for all Business Units (May) P&L for all Business Units YTD (5 months) P&L Tuckshop (5 months) P&L Uniform Shop (5 months) (refer to figures in Treasurer's report) That the Treasurer's Report be accepted Jacqui Edgar Glenda Johnson	
Principal's Report - Anne McLauchlan		

	Week 1 Term 3 – Hub 2# presentation Really excited that the school's GP has been locked in. Sally was wondering if they will do vaccinations? Anne, Leigh and David (along with the school's sponsorship consultant) attended two sponsorship pitches with local businesses today (Monday). These went really well and all those involved were encouraged and excited about the partnerships going forward. Staffing continues to fluctuate, affected by numerous factors including sickness. There is a teacher shortage. There will be a letter/email going out soon to all parents regarding the movement of staff for Term 3. Anne will be going on long service leave for 3 weeks (the first weeks of Term 3. A replacement has been arranged. The school is looking for 5 teachers across a number of departments including German, HPE and Humanities if anyone knows of anyone. Caroline Morrissey has been appointed as the Events, Marketing and Sponsorship Manager. She comes with a suite of skills. Thank you to the P&C who have helped fund this. Anne delivered a presentation on the work and results of a trial that the school has been doing using specific teaching teams that work on developing targeted differentiated work to help lift student outcomes. The trial group was Year 9 English in 2021. The results from this approach has been overwhelmingly positive. See the presentation here.	
P&C Executive Meeting summary		
	(see President Report)	
Correspondence received since the previous general meeting, inward and outward		
	• Entertainment Book income • Email from P&C Qld regarding the upcoming conference and awards, music licensing, call for nominations for QCPCA Directors • Mailchimp account closing • Ashgrove Review Studio (Ashgrove) – gap free consultations during Scoliosis Month • Email from Ingrid regarding a wrap/fruit quote for a function on June 8 (Teresa responded) • Square feedback email • Email regarding how people make a donation to the basketball refurbishment • Jaybel – winter beanies • Team Merch Sportswear – jackets	

	Email from new parent with child starting in Semester 2 (Year 9) - forwarded on to the uniform shop for a response.	
Business arising from the correspondence – 5 min		
President's Report – Leigh Passfield President		
Motion Moved Seconded	President's Report - Drag Queen Bingo Wrap Up - \$7,068.24 - thank you - Tuckshop due to be finished on 30 June. - Build Fund donations – another email going out soon - Acknowledgement of the House Captains for work they have done towards building House Spirit within the school. That the President's Report be accepted Jacqui Edgar Glenda Johnson	
Subcommittee Report - Activities 4 Activities		
	No report – Jacqui Edgar gave an update - Bingo went well! - Event ideas include - Sip and Paint (Q Block) - Karen Bessell is happy to be the artist, 80s Night!	
Subcommittee Report – PoPArts		
	No report – Erin Williams gave an update - The Tula concert this term was unfortunately cancelled due to a large number of students with covid (after camp). - Next event will be in Term 3.	
Subcommittee Report – SHAPE		
	No report – did a Bunnings BBQ.	
Subcommittee Report – Student Support Parent Group (formerly PEG)		
Motion Moved Seconded	Student Support Parent Group Report That all the subcommittee reports be accepted Kym Bierenbroodspot Sally Bourne	
Business Unit Reports		
Motion	Uniform Shop Report Price Review June 2022	

Moved Seconded	Move that the price rises proposed as per the price review document be effective from for 1 July. Angela Windmill Kym Bierenbroodspot	
	Tuckshop The tuckshop has face a lot of challenges in recent months with having to move while renovations are done as well as challenges with staffing. At the moment the café is closed while we work on finding the right person to fill this position. Leigh proposed that the P&C establish a Tuckshop Working Group to explore and flesh out the specifics around the café's purpose and role, how best to solve long lines at the Tuckshop, staffing and all expenditure including wages and the ever-changing costs and supply of goods. Rachel Greig and Jacqui Edgar will head this group with the support of other Executive and P&C members.	
General Business		
Motion	• School Sponsorship (see Principal's report) • Events Coordinator (see Principal's report) • Email regarding school beanie and scarf Discussion around the email received and the possibility of introducing scarfs (and beanies) into the uniform shop. Rachel mentioned that she had discussed the idea with a group of Year 7s and they were keen to have a scarf. They also thought some kids might like the beanie. Angela mentioned that if the scarves did not need to be branded with the school logo (longer lead times and higher costs involved with branded ones) it would be relatively easy to source some via one of her suppliers. Parents might also like to source these from stores like Big W, Kmart and Target. Perhaps grey, green or black would be suitable colours for consideration. Janelle wondered if we might like to work on a transition plan for 2023? Trialling them now and revaluating it in a few months. What about House coloured scarves? The P&C approve the purchase of 50 green scarfs for \$5 each and trial selling them for \$10 through the uniform shop.	

Moved: Seconded: Motion: Moved: Seconded	Janelle Grace Kym Bierenbroodspot Move that we keep the meeting open for a further 30mins Janelle Grace Terri Bainbridge	
Meeting close - 9.20pm NEXT MEETING: 11 July 2022, 7:00pm, Venue: Library		
Signed: Rachel Greig (Secretary)	Date:	
Signed: Leigh Passfield (President)	Date:	