



The Gap State High School Parents' and Citizens' Association

AGM Meeting Agenda 14 March 2022 at 7:00pm The Gap State High School Library

Meeting open: 7.05pm

Attendees: Leigh Passfield, Erin Williams, Jenny Wang, Sally Bourne, Rachel Greig, Christiana Xu, Glenda Johnson, Janelle Grace, Kym Bierenbroodspot, Penni Davidson, Angela Windmill, Sara Hallstrom Munro, Andrea Nichols, Jacqui Edgar, Terri Bainbridge, David Nichols

Apologies: Jo Cherriman, Gareth Cherriman, Ari Sizeland

MOTION	BUSINESS RAISED	ACTION
	Welcome to members and introduction of any special visitors	
	Adopt the Agenda	
	Request General Business items for later discussion Request any items of general business that members or visitors wish to discuss later	
	Confirmation of the minutes of the last AGM meeting	
2022.3A.1	View 2021 AGM Minutes (attached to email) Motion: That the minutes of the 2021 AGM be accepted as a true record, with amendments to include nominations and seconds for the 2021 executive. Moved: Penni Davidson Seconded: Terri Bainbridge	
	Receipt and adoption of Association's audited financial statement and Treasurer's report (including all relevant subcommittees' audited financial statements)	
	View 2021 The Gap State High School P&C Association Audited Financial Statements (attached) View 2021 The Gap State High School P&C Association 2022 Budget (attached) View 2021 Annual Treasurer's Report (attached)	

2022.3A.2	Motion: "That the Treasurer's Report (2021), the Audited Financial Statements (2021) be accepted" Moved: Christiana Xu Seconded: Andrea Nicholls All accepted	
2022.3A.3	Motion: The Budget (2022) be accepted. Moved: Christiana Xu Seconded: Terri Bainbridge All accepted	
2022.3A.4	Motion: That the auditor for 2022-23 be David Hoskinson Moved: Leigh Passfield Seconded: Jacqui Edgar All accepted	
2022.3A.5	Motion: That the insurance be paid when comes due. Moved: Glenda Johnson Seconded: Penni Davidson • SHAPE Report • POPARTS Report • A4A Report • PEG Report See attached • Building Fund Report	
	Presentation of President's annual report	
	View Annual President's Report (attached to minutes)	
	Receive applications for membership (to include renewal of existing membership and new membership)	
2022.3A.6	Motion: "That the membership applications for 2022 be received" (see attached) Moved: Erin Williams Seconded: Terri Bainbridge All accepted	

	Elections of officers/executive committee	
2022.3A.7	President Nomination: Leigh Passfield Moved: Terri Bainbridge Seconded: Kym Bierenbroodspot	
2022.3A.8	Vice President Nomination: Erin Williams Moved: Terri Bainbridge Seconded: Jacqui Edgar Nomination: David Nicholls Moved: Angela Bishop Seconded: Kym Bierenbroodspot	
2022.3A.9	Treasurer Nomination: Christiana Xu Moved: Rachel Greig Seconded: Janelle Grace	
2022.3A.10	Secretary Nomination: Rachel Grieg Moved: Erin Williams Seconded: Andrea Nicholls	

	Change of bank signatories	
2022.3A.11	Motion: "That the bank signatories are changed to the newly elected officers and the previous executive is retained as a signatory until these signatories can be organised." Motion: That Rachel Greig be added as signatory Moved: Penni Davidson Seconded: Glenda Johnson	
	Confirmation of continuing subcommittees of the association (including appointment of members of subcommittees)	
	SHAPE subcommittee executive: Chair: Dave Moran (until such time as a parent volunteers) Secretary: Donna Moran (until such time as a parent volunteers) POPARTS subcommittee executive: Chair: Erin Williams Secretary: Sally Davidson Disability/Learning Difficulties Parent Engagement Group (PEG) subcommittee:" Chair: Terri Bainbridge Secretary: Susan Mackasal A4A subcommittee executive: Chair: Jacqui Edgar The Building Fund sub-committee is endorsed as a sub-committee and that the P&C Executive fill the Building Fund sub-committee in respective positions.	
2022.3A.12	Motion: "That the subcommittees be constituted as detailed above". Moved: Kym Bierenbroodspot Seconded: Rachel Greig All accepted	

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	Adoption of updated Student Protection Risk Management Strategy	
2022.3A.13	Motion: "That the Student Protection Risk Management Strategy be amended to The Gap State High School and adopted." Moved: Terri Bainbridge Seconded: Christiana Xu All accepted	
	Adoption of updated Constitution	
2022.3A.14	Changes to 2022 constitution include: - Any person refused membership at the AGM has right of reply - Petty cash is \$1100 - Quorum for AGM is P&C Executive plus 1 Motion: That the Gap State High School P&C Constitution 2022 is accepted. Moved: Terri Bainbridge Seconded: Kym Bierenbroodspot All accepted	
Meeting closed at 7.50pm NEXT MEETING: 13 March 2023, 7:00pm. Venue: The School Library		